



# Wahoo High School Dual Credit/SENCAP Request to Enroll Form (SPRING 2022)

Name \_\_\_\_\_ Grade \_\_\_\_\_ Current GPA: \_\_\_\_\_

I request to be enrolled in the following dual credit/SENCAP course(s) for the **SPRING 2022 SEMESTER** (see [www.wahooschools.org](http://www.wahooschools.org) for complete course listing):

- |          |          |
|----------|----------|
| 1. _____ | 4. _____ |
| 2. _____ | 5. _____ |
| 3. _____ | 6. _____ |

Unless approved otherwise, students applying to take college credit/SENCAP/distance learning courses are expected to have an ACT score of 18 or higher (unless required otherwise by the college), OR have taken the Accuplacer test with the minimum score required by the college offering the course(s) of interest. Students are also expected to have demonstrated positive behavior during their high school tenure, and should not have a history of discipline referrals, detentions, etc.

Complete this form and return it to Wahoo High School Counselor John Harris **BY MONDAY, OCTOBER 25, 2021**. Complete information about the dual credit/SENCAP programs and courses offered are available online ([www.wahooschools.org](http://www.wahooschools.org) [Click on “Extended Learning” then “Dual Credit Courses” or “Career Academy (SENCAP).”]). Tuition, book costs, and fees may apply for these courses. Unless otherwise stated, all courses are offered for dual-enrollment credit (both high school and college credit).

Keep in mind that filling out this form DOES NOT guarantee you a placement in a course; it is simply a request to enroll in a course(s). Placement in a course is generally secured once the official college registration form is submitted by the student.

Financial aid scholarships are available for these courses. For more information regarding these scholarships, please contact Wahoo High School John Harris. Students who obtain a scholarship for these courses are expected to complete the course with a grade of ‘C’ or better. Students with scholarships who earn a grade lower than ‘C’ will be required to reimburse the original scholarship amount to the district.

PLEASE NOTE: A ‘C’ (70% on the college scale) is the minimum grade needed for transferable courses between colleges for college credit on a student’s SCC college transcript.

Students with an IEP (Individualized Education Program) will be required to get a resource teacher’s approval and signature before enrolling in college classes. This may require an IEP meeting.

### AGREEMENT:

*The student signature below indicates that he/she has read and understands the information outlined on the front and back of this form and on the district’s website regarding the college credit/distance learning/SENCAP programs, and agrees to all criteria and expectations outlined. The parent signature indicates the same. The parent signature also provides proof of permission for the student to enroll in these courses, agreement to make sure any applicable tuition and/or textbook fees are paid, and permission for Wahoo High School to have access to all student grades earned so transcripts can be kept up to date.*

Student Signature \_\_\_\_\_ Date \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Resource Teacher Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

If you have any questions about dual enrollment or distance learning courses, please contact WHS Media Director Dave Privett (443-4332 ext. 3232, email: [dprivett@wahoowarriors.org](mailto:dprivett@wahoowarriors.org)). If you have any questions about SENCAP (career academy), please contact Wahoo High School Counselor John Harris (443-4332, ext. 3229, email: [jharris@wahoowarriors.org](mailto:jharris@wahoowarriors.org)).

**The Wahoo Public Schools do not discriminate on the basis of race, color, national origin, gender, marital status, disability, or age in admission or access to, or treatment of employment, in its programs and activities. The following person has been designated to handle inquiries regarding complaints, grievance procedures or the application of these policies of nondiscrimination: Brandon Lavaley, Superintendent, Wahoo Public Schools, 2201 N. Locust Street, Wahoo, NE, 68066, (402) 443-3051.**

## SENCAP Information and Expectations

**As part of the Southeast Nebraska Career Academy Partnership (SENCAP) activities for the 2021-2022 school year, an enrolled student:**

1. may be required to leave the WHS campus during the regular school day for SENCAP classes career fairs, job-shadowing opportunities and similarly related activities required by the SENCAP teachers/staff.
2. has parental permission to transport him/herself, or take advantage of transportation provided by Southeast Community College and/or Wahoo High School SENCAP-related staff for any off-campus SENCAP activities.
3. understands that WHS will pay half-tuition if he/she completes SENCAP course(s) with a Portfolio grade of “C” (70%) or better on the college scale. Southeast Community College has agreed to pay half-tuition fee if the enrolled student earns a college grade of “C” (70%) or better on the college scale.
4. acknowledges that the enrolled student or parent is responsible for full tuition for SENCAP class(es) if course grade(s) is less than a “C” (70%) for both the high school Portfolio and the SENCAP college course(s). A student fine in the amount of the tuition cost will be assessed in PowerSchool at the time grades are finalized.
5. agrees that if he/she transfers out of the Wahoo Public School District, that student or parent will be billed for full tuition for all active dual/SENCAP course(s), with payment required prior to checking out of school.
6. agrees to reimburse Wahoo Public Schools the full cost of tuition if a class is dropped after the established drop date for a full tuition refund.
7. is responsible for the purchase of all textbooks and needed materials **PRIOR** to the start of any SENCAP course.
8. understands that WPS will award high school credit (5 cr.) for the class where the enrolled student earns a “C” (70%) or better on the Portfolio.
9. understands that SENCAP college grades and percentages will be included on his/her WHS transcript.
10. understands that the homework and grades for the Portfolio need to be completed by the assignment deadlines with a “C” (70%) or better, or the enrolled student will be placed on the Ineligibility List.
11. must adhere to the college’s calendar and schedule for class attendance and deadlines for assignments, quizzes, tests, etc., not WHS’s calendar and deadlines.
12. is responsible to meet the Career Academy attendance policies. Excessive tardies or absences will result in being dropped from the program, which in turn may result in the loss of tuition and other costs paid by SENCAP sponsors (SCC and WPS), and the student/guardian will be responsible for all tuition, etc. *For example, the BNA course required 100 contact hours, so if students do not fulfill the contact hour requirement set by the Career Academy, the result may be loss of credit, withdrawal from the program, and ineligibility for certification, yet the student is required to pay tuition and fees, etc. that are associated with the course.*
13. is responsible for contacting his/her teacher **PRIOR** to any planned absence, and making arrangements to complete the coursework that needs to be completed during the absence. WHS staff will not contact the SENCAP teacher. It is recommended that students ensure they receive the teacher’s email or phone number where he/she can be reached in case of illness or emergency.
14. is responsible to meet any testing and assignment deadlines. For example, the Medical Terminology class has an online test every Thursday. These tests must be completed by 3:00 p.m.
15. is expected to check the WPS website for Distance Learning SENCAP informational bulletins on a weekly basis, check the PowerSchool Daily Bulletin, and to regularly check the school-assigned email account every day for special deadlines or information.